



# Clinical Documentation Nurse

## About us

Longridge Aged Care (LAC) is a private not for profit community organisation owned by the Naracoorte & Districts Community, and is driven by our values with a vision - to offer a quality home and services where everyone is cherished and empowered to live life to the fullest.

## The role

We are seeking a self-motivated and passionate Registered Nurse with great attention to detail, you will ensure assessments, care plans and documentation accurately reflect residents' health and wellness journeys, care needs, and legislative requirements. You will be the subject matter expert for documentation and provide mentoring to clinical staff working on the floor.

If you are a Registered Nurse looking to develop your career with consistent office hours, we would love to hear from you!

Flexible part time role.

Support our residents with a comprehensive approach to individualised care planning and funding.

## WHAT CAN YOU EXPECT TO BE DOING?

- Work collaboratively with the Clinical Nurse Manager to facilitate a holistic service approach
- Identify residents' changing care needs and realign optimised funding accordingly
- Drive an individualised customer focused approach by ensuring customer assessments and care plans are completed accurately
- Optimise quality of life and health outcomes by pursuing and guiding clinical governance
- Promote a culture where accurate documentation is key in providing high-quality care

## Requirements

- Bachelor of Nursing (or equivalent)
- Current registration with AHPRA as a Registered Nurse
- Demonstrated experience with care planning, writing clinical assessments and working in a multi-disciplinary approach

- At least 3 years' experience as a Registered Nurse in acute and/or Aged Care
- Sound clinical knowledge and ability to work autonomously with limited supervision
- Current National Police Clearance
- Sound understanding of gerontology and dementia care
- Compassion and genuine interest in caring for the elderly
- Highly developed interpersonal and effective communication skills
- Strong planning, organisational and negotiation skills
- Demonstrated experience in policy and protocol development
- Understanding and ability to manage computer documentation systems (e.g. Lee Care)
- Demonstrated leadership experience
- Demonstrated experience in care planning and documentation
- Demonstrated experience working within the Aged Care Sector

### **THE ORGANISATION:**

At LAC we are proud of our Aged Care home which we believe represents the people who choose to make this their home, along with the surrounding community. We support our residents to live life their way.

In the growing Aged Care industry, we recognise our people are the cornerstone to our success and are integral to helping our residents feel at home. We enjoy seeing our leaders grow with us.

### **APPLICATION DETAILS:**

- To be considered of this position, please send your resume and cover letter
- Please feel free to request a Position Description via [anikkerud@longridge.org.au](mailto:anikkerud@longridge.org.au) or phone [\(08\) 8762 1340](tel:0887621340) to speak to People and Culture Administrator, Alicia Nikkerud
- Please also visit our website and Facebook page

### **Your application will include the following questions:**

1. Have you worked in a role which requires a sound understanding of the residential aged care accreditation standards?
2. Do you have a current Police Check (National Police Certificate) for employment?
3. Which of the following Microsoft Office products are you experienced with?